



Job Title: Director of Strategy and Finance
Type: Full Time, Hybrid
Location: 4801 S Whipple St, Chicago, IL 60632
Reports To: Executive Director and Board of Directors

Overview:

Company Description:

The Chicago Furniture Bank (CFB) is the largest furniture bank in the country, providing a home full of furniture for free to over 5,000 homes per year for those experiencing poverty or leaving homelessness. The Honest Junk Company (HJ) is the social enterprise that supports and helps fund the Chicago Furniture Bank (CFB) providing both furniture and revenue. HJ has grown to \$2M+ in revenue and the combined organization operates a fleet of 13 trucks with 60+ employees. Honest Junk is differentiated by for-profit companies by the following:

- All HJ revenue is directly allocated to the operations of the CFB providing an essential service to those coming out of homelessness.
- HJ reuses, recycles, and keeps useful products out of landfills.
- As a social enterprise, HJ operates as a business and aims to generate an increasing revenue/profit stream.

Responsibilities and Duties:

1. Strategic Planning and Execution:

- Develop and execute comprehensive strategic plans in alignment with the organization's mission, goals, and values.
- Conduct market research and analysis to identify opportunities for growth, program expansion, and increased community impact.
- Collaborate with senior leadership to prioritize initiatives and allocate resources effectively.

2. Financial Management:

- Oversee all financial activities, including preparing reconciliations, budgeting, forecasting, and financial reporting.
- Implement and maintain robust financial systems and controls to ensure accuracy, transparency, and compliance requirements.
- Monitor financial performance against budget and provide regular reports to the Executive Director and Board of Directors – Monthly, Quarterly and Annually.
- Direct strategic sourcing to achieve cost savings in key procurement contracts, including real estate and truck acquisitions.
- Help Identify and support strategies to enhance revenue streams, ensuring long-term financial stability.



- Ensure the organization maintains compliance with financial, legal, and ethical standards.

3. Program Evaluation and Impact Assessment:

- Establish metrics and key performance indicators (KPIs) to evaluate the effectiveness and impact of the organization's programs and services, from a business and financial perspective.
- Monitor and analyze program outcomes to assess progress toward strategic goals and inform decision-making.
- Utilize data-driven insights to continuously improve program delivery and enhance the organization's ability to fulfill its mission.

Education and Qualification:

Minimum Requirements:

- Bachelor's degree in Accounting preferred, Finance, Business Administration, or a related field will also be considered.
- Minimum of 5 years of progressively responsible experience in public accounting, corporate, social enterprise, or nonprofit setting.
- Strong analytical skills and ability to interpret financial data to inform decision-making.
- Excellent communication and interpersonal skills, with the ability to develop a KPI measurement system, and effectively engage and inspire stakeholders at all levels.
- Demonstrated expertise in crafting and executing innovative strategies that bolster organizational growth, optimize costs, and boost revenue.
- Proficiency with Salesforce, QuickBooks Online, Excel, Google Workspace, Office.
- Ability to work independently and as part of a team.
- Cultural competence and sensitivity to diverse populations.
- Commitment to the mission and values of the Chicago Furniture Bank, and Honest Junk.

Preferred Requirements:

1. Thorough knowledge of accounting, and compliance requirements
2. Experience working in fast-paced start-up environments.
3. Experience leading strategy and/or finance, or at the executive level (CEO, CEO) in a for-profit start-up.



Work Environment:

- This role is hybrid, involving both remote work and on-site duties at CFB's Brighton Park office, with the specific balance to be determined.
- Accessible by public transit (Kedzie orange stop).
- Occasional evening and weekend work may be required.
- Smoke and drug-free environment.

Equal Opportunity:

- Chicago Furniture Bank is an equal opportunity employer, and we prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. Please let us know if there is any accommodation you require.

Compensation and Benefits:

- Annual Compensation: \$100K-\$150K, commensurate with experience and qualifications.
- Benefits of working at CFB/HJ include being part of a team and organization that is results-driven, mission-focused, and committed to work-life balance.
- Opportunities for growth, leadership, and professional development.
- Health insurance and IRA.
- Generous paid and sick time off package; Parental leave.

Applying:

- If you are interested in the position, please email a cover letter and resume to the hiring committee, at applications@gtmtalent.com